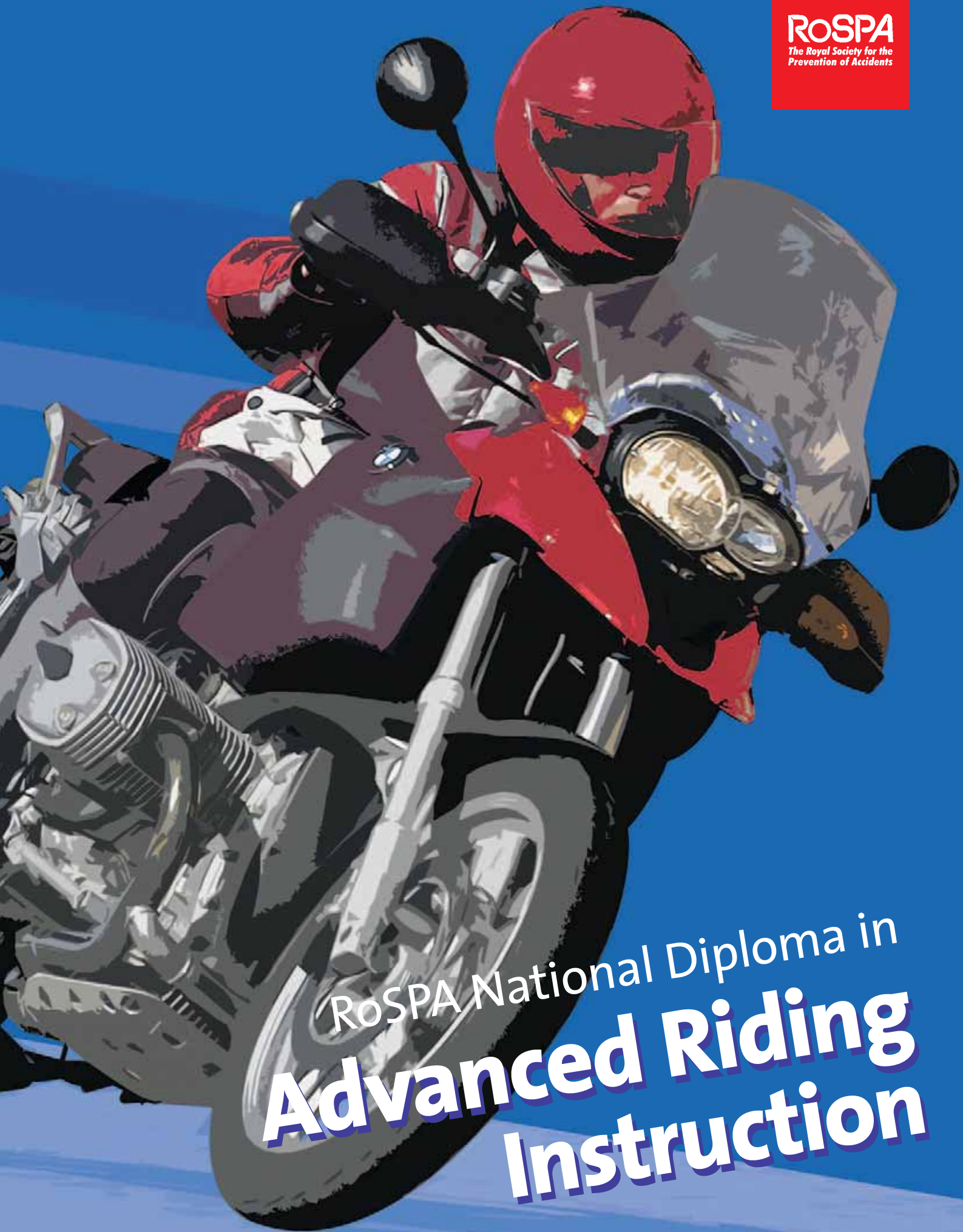


QUALIFY TO THE HIGHEST RIDING STANDARD

**RoSPA**  
The Royal Society for the  
Prevention of Accidents



RoSPA National Diploma in  
**Advanced Riding  
Instruction**

# Reach Your Full Instructor **Potential**

The advanced motorcycle training industry is evermore discerning in its quest for quality instructors. The initial CBT and DAS qualifications are seen as only the start of the learning process, with further specific training required to ensure that instructors reach their full potential.

**R**oSPA, alongside the DSA, seeks to ensure the highest possible standards of instruction are achieved. RoSPA's National Diploma in Advanced Riding Instruction led the way forward over 12 years ago and remains a leader in this specialised training field.

The development of a motorcyclist beyond the basic test requires special skills. This course will help to develop those skills so that you can become more competent and confident in helping other riders achieve their potential.

## **The RoSPA National Diploma in Advanced Riding Instruction**

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The RoSPA Diploma has been tailored for instructors wishing to add to their qualifications, the ability to train within companies or on an individual basis at the very high standards demanded by the industry. The requirement for such qualification has been recognised by the Driving Standards Agency.

It is a practical, hands-on course, aiming to provide delegates with coaching and communication skills, and techniques in teaching defensive riding.

To be eligible to attend this course you should have an in-depth knowledge of:

- the Highway Code
- instructional theory
- Motorcycle Roadcraft
- you will also have demonstrated a high riding standard (RoSPA Gold, Silver or equivalent).

## **Course Objectives**

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On successful completion of the course you will have:

- displayed an ability to coach and develop full licence holders to an advanced level
- shown the ability to plan, develop and deliver a classroom presentation on a given subject on advanced riding, using relevant visual aids and classroom equipment
- received a BTEC level 3 certificate\* or diploma, recognising the highest level of professional competence
- gained the ability to prepare and deliver in-company training programmes and assessment reports, identifying common riding faults, giving advice and remedies.

Overall, you will be able to provide risk assessment analysis and guidance to riders and, where appropriate, employers on any additional training requirements.

*\* BTEC certificates require payment of a registration fee and a certification fee*



**The five-day course has been designed for those who wish to provide training for candidates in preparation for the RoSPA Advanced Riding Test, and those who wish to develop their ability to train to an advanced level, both in the classroom and on-road within the fleet industry.**

### Course Outline

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#### Day One

The main emphasis on Day One is acquainting the delegates with the course instructors and each other, and assessing the level of skill of each rider to ensure that standards are maintained and consistent between delegates. This will include:

- Introductory classroom sessions – introduction to advanced instruction and discussion
- Instructional roadworthiness and pre-ride checks
- On-road riding assessment with feedback from the instructors on strengths and areas that may require further development.

#### Day Two

Essentially a classroom day, focussing on instructional techniques and the role and responsibilities of the advanced instructor. Topics covered include:

- Introduction to classroom management skills
- Planning and delivering training programmes
- Rehearsal of presentations.

#### Day Three

This is essentially a riding day that will focus on fault analysis, remedy and evaluation. This will be taught through role-play whereby delegates will assume the roles of both instructor and student in a variety of scenarios. This will address the subject of:

- **Motorcycle dynamics** – the handling and stability of the machine
- **The system** – how it supports defensive riding, promoting safety and riding efficiently
- **Urban riding.**

#### Day Four

Another riding day further addressing the issues raised on the previous day, particularly the quality and effectiveness of the feedback given by delegates. This will involve:

- Rural and motorway/dual carriageway riding
- Forward and rear observations
- Signals
- Review.

#### Day Five

This is the examination day, conclusion of the course and debrief.

### Course Information

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#### Vehicle Insurance

Candidates will use their own vehicles, which should be insured, roadworthy and fit for a full day of riding in various weather conditions.

#### Refreshments

Meals and other refreshments during the day will be provided by RoSPA.

#### Fees

For full details of costs please ring **0870 777 2105**, or visit [www.rospa.com/drivertraining/courses](http://www.rospa.com/drivertraining/courses)

### Dates and Booking

For a list of available dates and to book a place call **0870 777 2105** or email [fleetsolutions@rospa.com](mailto:fleetsolutions@rospa.com). Alternatively, return the attached booking form and an advisor will call you with details.

Minimum course delegate numbers apply to courses. DSA representatives may attend Diploma courses to oversee the training and examinations.

# Diploma in Advanced Riding Instruction Booking Form

Please photocopy this form as required

## DELEGATE INFORMATION

Title	First name	Surname
Position held		
Please indicate any special requirements		
Mailing address		
		Post code
Telephone	Fax	Email

## MEMBERSHIP NUMBER (if applicable)

## QUALIFICATION\*

RoADA Membership (please tick) Gold <input type="checkbox"/> Silver <input type="checkbox"/>
Other Qualifications (please list)
*Copies of certificates proving qualifications MUST be included with this booking form.

## COURSE DETAILS

Please indicate your chosen course date (see attached letter/website)

## PAYMENT (Please indicate method of payment)

I enclose a non-refundable deposit for £90.

<input type="checkbox"/> Payment by cheque	<input type="checkbox"/> Payment by credit card
<input type="checkbox"/> Cheque enclosed	Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Switch <input type="checkbox"/> Please charge my card with the amount of £ .....
Payment authorised by	Signature
Position held	Name on card
	Address at which card is registered (if different from above)
	Card No
	Expiry Date ____ / ____
	Issue No (switch only)

<input type="checkbox"/> Payment by Invoice*	Date	Signature	Date
Order number (This MUST be quoted)			

\*Invoices MUST be paid prior to the course start, unless otherwise agreed.

By signing this form, you consent to us disclosing your details to carefully selected third parties whose products or services we believe may be of interest to you. If you would prefer us not to, you may write to us at any time or tick this box

## TERMS AND CONDITIONS

### Reservations

Provisional bookings may be made by telephone, but must be confirmed in writing within 7 working days. Post or fax to: Course Booking Office, RoSPA, RoSPA House, Edgbaston Park, 353 Bristol Road, Birmingham B5 7ST – Fax: 0121 248 2115 or RoSPA Scotland, Slateford House, 53 Lanark Road, Edinburgh, EH14 1TL – Fax: 0870 777 9442.

### Fees

All fees are payable in advance (normally 4 weeks). RoSPA reserves the right to refuse admission to the course until payment is received. Fees quoted are correct at the time of publication but RoSPA reserves the right to alter fees at any time. All fees quoted are exclusive of VAT which must be paid in addition to the quoted fee, at invoice date, chargeable at the standard rate then in force.

### Late payment

No late payment is permitted. Any bookings made will be cancelled if payment has not been received 4 weeks prior to the start of the course.

### Membership Discounts

RoSPA members are entitled to the discounts shown provided that their membership number is quoted when the booking is made, and that their membership subscription is paid up-to-date.

### Joining Instructions

Joining instructions will be forwarded following receipt of payment. If joining instructions have not been received 10 days before the course, please telephone to make sure payment has been received.

### Venues

A map of how to get to the venue will be included in the joining instructions. Whilst RoSPA will assist in arranging accommodation at local hotels for non-residential training courses, RoSPA is not acting in the capacity of agent for either the hotel or the client. Queries, cancellations or alterations of hotel bookings must be made direct with the hotel/agent concerned and delegates must settle their own hotel accounts before leaving.

### Refreshments

The cost of lunch and refreshments is included in the course fees.

### Course Literature

Printed course notes are included in the course fees. Course literature is copyright and may not be reproduced without permission.

### Examinations

Where examinations (whether by an internal or external examining authority) form part of, or are taken following a course, no refund of fees can be given in the event of a

candidate failing to reach the standard required. Examiners' decisions are final.

### Cancellations

RoSPA reserves the right to cancel or alter the dates or provision of service, the venue and the individual or organisation providing the service. In the event of cancellation, bookings will normally be transferred to the next available course unless the client specifically requests otherwise. If a booking is cancelled or transferred to a different course by the client the following fees will be payable:

NOTICE GIVEN	% OF FEE CREDITED ON CANCELLATION/TRANSFER
more than 28 days	100%
15 - 28 days	50%
0 - 14 days	0%

In addition, RoSPA reserves the right to charge a £30 administration fee for each cancellation/transfer.

Should changes to bookings involve cancellation of residential accommodation it will be necessary to pass on to the client any cancellation charges relating to this.

Telephone cancellations can be accepted but must be confirmed immediately in writing (by post or fax).

## Please send completed forms to:

Course Booking Office, RoSPA House, Edgbaston Park, 353 Bristol Road, Birmingham B5 7ST (Fax: 0121 248 2115) or RoSPA Scotland, Slateford House, 53 Lanark Road, Edinburgh EH14 1TL (Fax: 0870 777 9442).

Tel: 0870 777 2105

www.rospa.com

fleetsolutions@rospa.com